



# CIRCULATION

## Mark an Item Withdrawn

Please use this status on **items in need of repair** to temporarily take them out of circulation

### 1. Find the item in the catalog

arch Cart OPAC More ▾

Enter search keywords:

[Check out](#) [Check in](#) [Search the catalog](#)

### 2. Click the appropriate barcode

Publisher: Blue Ridge Summit, PA : [Tab Books](#), C1987  
Edition: 1st ed.  
Description: ix, 245 p. : ill. ; 25 cm.  
ISBN: 0830627901.  
Subject(s): Compact disc players -- Maintenance and repair  
OPAC view: [Open in new window.](#)

[Holdings](#) [Descriptions](#) [Images](#)

Item type	Current location	Home Library	Collection	Call number	Status	Last seen	Barcode
Book 1 Renew 0.20 Fine	Iola Public Library	Iola Public Library (Iola) Adult Nonfiction	Adult Books	621.389 M	Available	07/21/2009	<a href="#">34311000106279</a>

### 3. Click "Withdraw"

Replacement price: 0.00

**Statuses**

Current location: Iola Public Library

Checkout status:

Current renewals:

Lost status:

Damaged status:

Withdrawn?: No

**History**

Accession date: 10/27/2008

Total checkouts: 0 [\(View item's checkout hist](#)

### 4. Notice status change in red

[Holdings](#) [Descriptions](#) [Images](#)

Item type	Current location	Home Library	Collection	Call number	Status	Last seen	Barcode
Book 1 Renew 0.20 Fine	Iola Public Library	Iola Public Library (Iola) Adult Nonfiction	Adult Books	621.389 M	Withdrawn	07/21/2009	<a href="#">34311000106279</a>

Don't forget to restore the status when the item is ready to be made available again. Follow the same steps, choosing "Restore" in step 3.

Withdrawn?: Yes